

Commonwealth of Massachusetts

Town of Wrentham

Board of Health 79 South Street, Wrentham, MA 02093

TEL: (508) 384-5480 FAX: (508) 384-5449

Dear Tobacco Retailer,

Please submit the following documents to file a complete application for a Tobacco and Nicotine Delivery Product License.

- 1. <u>Application for Tobacco Sales Permit:</u> Please fill out the entire two paged form and be sure to check off all definitions that pertain to your establishment.
- 2. <u>Worker's Compensation Insurance Affidavit:</u> Massachusetts General Law Chapter 152 requires that all businesses submit this affidavit.
- 3. You must also provide a *Certificate of Liability* from your insurance company with this application; the Town of Wrentham must be listed as a Certificate Holder.
- 4. <u>Good Standing Approval Form:</u> If you, the establishment owner, or the organization that owns the establishment, owns property in the Town of Wrentham, you must have this form processed by the Town Treasurer's office.

The license fee is \$55. All checks should be made payable to the Town of Wrentham. The Town does not take credit or debit cards. The Board of Health office hours are Monday 8am to 2pm, Tuesday 12pm to 7pm, Wednesday 8am to 1pm and Thursday from 11am to 4pm.

Sincerely, The Wrentham Board of Health

Debra Dunn, Chairwoman Dr. Brian Kelly, Vice-Chair George Smith, Clerk